

From: [FOI Responses](#)
To: [REDACTED]
Bcc: [REDACTED]
Subject: FOI Request - [REDACTED] - Response
Date: 01 November 2023 09:34:00
Attachments: [image001.png](#)

[REDACTED]

Thank you for your Freedom of Information request dated 10th October 2023, for information about school transport

Please find below City of Doncaster Council's responses to the questions you have raised.

1. 'Local authorities should ensure that drivers and passenger assistants working on dedicated school transport have undertaken appropriate training and that this is kept up to date. It is for the local authority to decide what training is required, how it will be delivered and how often it should be refreshed.'

Are you using an external provider to provide training or is it being provided internally? If internal, which team is delivering this training? If external, are you using an accredited training provider?

Response:

The latest training for drivers and passenger assistants took place on 1 September 2023. The training was delivered internally by the Travel Assistance Service management. An external provider also delivered accredited training during this session.

2. How regularly is the training reviewed and refreshed?

Response:

Annually

3. Which job role within the local authority is responsible for deciding which training will be used?

Response:

The Travel Assistance Service within City of Doncaster Council decides on the relevant training to be delivered to drivers and passenger assistants working on home to school transport.

4. How are meet and greet sessions between transport providers and passengers monitored?

Response:

Meet and Greet sessions are arranged between the Travel Assistance Service, transport providers and parents. When a date has been arranged, the provider notifies the Travel Assistance Service. Confirmation that the meet and greet has taken place is provided by email.

5. How much budget is allocated to safeguarding training for school transport providers?

Response:

City of Doncaster Council does not hold this information as there is no dedicated budget allocated to safeguarding training for school transport providers.

I hope that this information is useful to you.

City of Doncaster Council estimates that it has cost £42.50 to respond to this request for information.

Reviewing any decisions made:

If you are not happy with this reply you can ask us to review our response. To do this write to us within 40 working days of receiving your response at the address below or email FOIAppeals@doncaster.gov.uk

If you do not agree with the review decision you can apply to the Information Commissioner's Office (ICO) for a decision about our compliance or otherwise with the Freedom of Information legislation. Contact details for the ICO are: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. www.ico.org.uk Telephone 0303 123 1113.

Yours sincerely,

Lucy McMahon

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